

Torrance Art Museum Advocates

Board of Directors Meeting

Tuesday, October 11, 2016

Meeting Minutes

List of Attendees:

Suzan Hubert - President
Peggy Morgan - Secretary/Membership
Cynthia Arance - Treasurer
Denielle Johnson - Advocacy Chair
Melissa Tran – Volunteer Coordinator

Welcome, Call to Order, Roll Call – 11:00 a.m.

Approval of August 15, 2016 minutes – Approved as submitted.

Additions and Deletions to Agenda – Add Curator’s Report to future meeting. Omitted from this Agenda, but will be added for next meeting.

Treasurers Report – Cynthia Arance – None presented.

- Cynthia’s last day as TAMA Treasure will be October 28, 2016
- Procedure Manual will be completed and given to President.
- Checkbook and all documents will be given to President prior to last day.

President’s Report – Suzan Hubert – Had copies printed of the final revision of the TAMA Membership Form and will be distributed.

Membership Report (Membership Chair - Vacant) Peggy Morgan

- Current membership – 26 active members; 25 from August and September have not renewed their membership.
- New members: 2; Renewals: 7
- A second email reminder will be sent to each TAMA member who has not renewed. This action was taken on October 17, 2016. (Copy of renewal reminder letter is available upon request.)
- New worksheet set up in Membership file listing only the first and last names, Membership level and date of membership.

Old Business – Refer to Agenda Item: Membership Fiesta

Membership Fiesta – To date, we have received only two (2) RSVP’s to Fiesta.

- Motion made by Cynthia Arance to cancel the event. Motion received a second and the vote carried to cancel the event.
- Vote carried to send notice to all TAMA members that due to lack of RSVP’s, the event has been cancelled.

- Melissa Tran will prepare notices to be posted on doors of Museum to advise any visitors regarding the cancelled event.

New Business:

- TAMA Funding Requests
 - Melissa Tran requested to have the balance of the Cuba Trip Fund be given to Max Presneill in the form of cash for participants of the trip to use for WAM. Amount: \$1,793.37
 - This will close out the \$7,000.00 that was approved for the exploration trip to Cuba for upcoming art exhibits.
 - No additional funding request.
- Next City Council presentation
 - Denielle will make a presentation regarding the final two (2) 2016 Art Exhibits: MAS Attack – November 12th & South Bay Focus 2016 – November 19th through December 16th.
- Next Members Lounge/Salon preparation and clean-up
 - No more 2016 Member Salon events are scheduled.
 - 2017 Member events will be discussed at the next Board meeting.

Closing Remarks: None

Next Meeting:

- Board Meeting: December 13, 2016 at 10:30 a.m. Regularly scheduled Board meetings will be held on: TBD

Adjourn: Meeting adjourned at 1:30 pm.