

Torrance Art Museum Advocates
Board of Directors Meeting Minutes
September 21, 2024 via Zoom

Call to Order at 11:36 PDT by President Jeannine Madden. Board Members present: President Jeannine Madden, Treasurer Patrice Lefevre, Secretary Cynthia Pallin, Advocacy Chair Denielle Johnson. Absent: Curator Max Presneill - Ex Officio Member.

1. Minutes - Move to approve BOD Minutes June 8, 2024?

Motion: made by Patrice Lefevre to approve Board of Director Meeting Minutes from June 8, 2024. **Second** from Denielle Johnson. No Discussion. **Vote: 4:0 Motion Passes.** Minutes filed on Google Drive and uploaded to website.

Patrice presented the Treasurer's Report. Balance: \$26,148.11 **Motion** to Accept & File Treasurer's Report with changes made by Cynthia Pallin. **Second** from Denielle Jonson. Discussion: There was a question as to whether the \$50 amount received from a member was a donation or a membership. Jeannine will reach out. Clarification of membership vs. general donation or Odyssey donation. **Vote: 4:0 Motion Passes.** Bank Statement will be filed on Google Drive

Expenditure/Check Request Approvals: **Electronic Motion & Vote** On Sunday, August 4, 2024 Denielle Johnson **moved** to fund the 2024 Cycladic Art (Greece) AIR in the amount of \$4000. On Monday, August 5, 2024 Cynthia Pallin **seconded** the motion. There was no discussion. On August 7, 2024 Cynthia voted 'yes'. Patrice voted 'yes'. Jeannine voted 'yes'. Denielle voted 'yes' via text message. **Vote: 4:0 Motion Passed.**

Jeannine presented the President's Report - Thanks to board members for efforts at Odyssey 2024.

Denielle presented Advocacy Report - Upcoming City Council /Cultural Arts Commission Meetings - Last Monday CAC & CC closer to the opening of the next exhibition.

Membership Report: Emailed & Filed on Google Drive. 84 members. 4 paid docents. 29 paid active memberships. 2 expired memberships (one paid, one paid docent) Will reach out to long time supporter via Join to make sure she is ok.

Website and Social Media Report: Filed on Google Drive

OLD BUSINESS - Discussion about Short Term High Yield CD - Patrice suggests staggering a 3 month and a 6 month certificate. \$15,000 - \$20,000. **Move:** Investing \$10,000 in a 3 month STHYCD and \$10,000 in a 6 month STHYCD by Denielle.

Second: Patrice. Discussion: Pros & Cons discussed. Patrice will coordinate with Cynthia and the bank to put this in place. **Vote: 4:0 Motion passes**

Member Walkthrough & Opening Reception will be **12 October 2024** - will ask Suzan if she is free to help. Patrice will be out of town. Denielle will secure ABC License

New Reception Protocol - New protocol for when Treasurer is unable to attend receptions. Take a photo of an envelope with the total amount collected noted on the front and leave for Patrice in the TAMA mailbox at the museum. Include any receipts for reimbursement. Place the total amount of cash collected in the locked donation box.

Group Odyssey Recap - Would do again without having to bring any work back to the museum after for storage. Needed more volunteers who could take payments. Need more assistance in stocking the bar & snacks. Recruiting and targeting volunteers for specific duties months in advance. Reach out to EICo/HS students to help. Having the added time on Sunday night to 'wrap up' was super helpful. Add Space Number to the form so that work can be returned if not acquired if the artist does not pick it up. Cell phone number & texted the artist. Need at least two people on the bar is helpful. One for payments and one to restock.

Suggested Language for CC/CAC: "Approximately 140 works were acquired by members of the public and artists at the 2024 Odyssey held in conjunction with this year's Tryst and Nomad in August"

NEW BUSINESS discussion: Board of Director Vacancies - 2025 is the end of the term for this current board. Nominating committee will be formed in January 2025 from the general membership. April for slate of officers. Election at the GMM in July 2025.

No Curator's Update: Max is traveling in the UK.

Seeing no further business move to adjourn at 1:21 p.m. PDT Next meeting will be in January 2025!!